



Sowing The Seeds For  
Paradise...

# School Prospectus





Allah says,

“O believers save yourselves and your families from the fire of hell.”

“I did not create man and jinn except that they worship me.” (Al Quran)

We have chosen to live in a diverse, western society. With this there are many benefits however there are also cultures, beliefs, ideologies, systems and lifestyles that can sometimes be confusing for Muslim children. It is the responsibility of parents to equip their children with the skills to practice their religion and at the same time develop an understanding of how to live harmoniously in a diverse society.

This is why we believe Crystal Gardens Primary School and institutions of this nature are the solution. The school was established with all this in mind, to enable Muslim children to fulfil their obligation towards their Creator, parents and the society they live in making them good law abiding citizens, who we hope will become positive role models and actively contribute to the wider community.

Crystal Gardens offers a high standard of education in an Islamic environment thus sowing the seeds for paradise. The knowledge your children will gain will help them to reap the benefits and at the same time protect them. The Islamic environment and teachings work to preserve our children's identity and culture, instilling in them a feeling of pride in being good Muslim children.

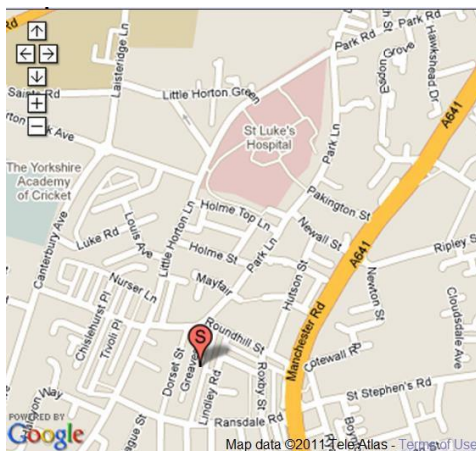
*"Pupils learn about and appreciate their community. They learn about their own and other faiths, developing respectful and tolerant views of different groups in society."*

**Ofsted 2019**

## Where to find us

We are situated at no. 38 Greaves Street in the Little Horton area of Bradford, the school is in walking distance from The St Luke's Hospital.

(Access to the school can also be gained from Dorset Street.)



## Admissions procedure

All those interested in enrolling their child should do so by obtaining an application form, which must be filled in and submitted to the school office. Application forms are available on request from the school office between 9am and 2.30 pm, Monday to Thursday. Or alternatively, by ringing the office number on (01274) 573004 between 9am and 2.30pm, a form will then be sent out by post.

The school operates a policy where by siblings of family members who already have a child in the school will be given first priority. Thereafter all applications will be dealt with on a first come first serve basis.

Please note due to the high demand of parents wishing to enrol their children at an Islamic school, all applications should be made well in advance by parents who already have children studying at the school in order to be guaranteed a place.

All successful applicants will receive confirmation of admission by telephone and letter.

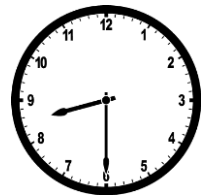
## **Fee**

The current annual fee is £1600 per year with a further one-off non-refundable payment of £100 on admission for the purchase of resources and processing of the application. Fee may be paid in a lump sum at the beginning of the year or in monthly instalments of £160 as a standing order from September to June. Please note parents will be required to pay the full term's fee even if their child leaves mid-way through the term. Fee increases by £50 every year.

The actual cost of educating a child at Crystal Gardens is much higher than the fee charged. The shortfall is made up of voluntary contribution and Qarde Hasanah.

## **School times**

Our school day begins at 8.30am and ends at 2.30pm, Monday to Thursday, and 8.30am to 12pm on a Friday. Please note school doors will not be open before 8.30am.



## Staff

All the teaching staff at Crystal Gardens Primary are practicing Muslim Sisters who uphold and promote Islamic teachings. We have a dedicated team of staff, who are educated, experienced, highly motivated and positive role models for the children.

*"Excellent guidance from senior leaders has helped teachers to refine their practice. Teachers ensure that their pupils achieve their potential."* **Ofsted 2019**

## Curriculum

The school provides a broad and balanced academic education according to the National Curriculum in a pure Islamic environment. The school provides a variety of subjects including Numeracy, Literacy, Geography, History, ICT, P.E, Science, Arabic, Urdu, Islamic Studies, P.S.H.C.E, Nasheeds (Islamic songs), Duas, Islamic Stories and Salah lessons.

*"Leaders have ensured that outcomes for pupils are outstanding. Pupils make strong, sustained progress right across the school. By the end of Key Stage 2, standards of attainment in national curriculum tests are well above average."*

**Ofsted 2019**

## Early Years - Reception

At this critical initial stage in your child's academic life we believe that a good partnership between parents and staff is essential.

Our aims are to make Reception a place where children feel secure, happy and enjoy themselves, as well as develop emotionally, intellectually, morally and spiritually into confident young individuals.



The curriculum delivered in Reception leads on from any Nursery experience your child has had. The timetable in Reception is structured with set subjects, though learning takes place through child's play as well as teacher led activities.

*"The standard of education in the early years is outstanding. Strong leadership has ensured that the team of adults are skilled and knowledgeable. Children make an excellent start."* **Ofsted 2019**

### **Policies and Procedures**

The school operates a stringent safeguarding policy, anti bullying policy, child protection policy, health and safety policy, admissions policy, and has sanctions in place to deal with pupils who misbehave. All of these are readily available on request.

### **Islamic Character, Morals and Discipline**

The Prophet (saw) said, "From amongst the best gifts a father gives his son, none is better than excellent etiquettes and elegant manners." (Hadith)

Bearing this teaching in mind we expect parents to help in the character building of their children. We will be very particular about how our children

conduct themselves in school. Parents must note the school will endorse or prohibit anything that Islam endorses or prohibits.

*"The personal development of pupils is outstanding. They are happy, confident and self assured learners who are eager to take part in lessons and share their opinions"* **Ofsted 2019**

## Uniform

At Crystal Gardens Primary School the children's school uniform reflects their attitude to learning. The simple yet elegant uniform complies with the Islamic dress code, which the pupils are encouraged to adhere to.

Each child will be expected to wear the full school uniform.



### Boys

- Grey Jubba / shalwar kameez
- Grey / White hat
- Plain grey jumper / cardigan
  - no logos or other colours
- Black pumps

### Girls

- Grey shalwar kameez or grey pinafore with grey or white long sleeved top
- White scarf
- Plain grey jumper / cardigan -
  - no logos or other colours
- Black pumps



Pupils will be required to wear pumps indoors. Parents should provide their children with sensible shoes, no high heels, and those that are easy to put on and take off.

Due to safety precautions, jewellery such as bangles, necklaces, etc, are not to be worn in school. Girls should wear stud-type earrings if their ears are pierced.

### **Homework**

Children will be given homework and expected to return it on time completed. In order to assist in the children's academic education, parental co-operation is essential.



### **Academic Performance**

School issues annual reports to parents informing them of their results at the end of each academic year.

Our Year 6 has always maintained the national average in SATs tests. Many of our children go on to achieve a scaled score of more than 100 (expected level).

School is subject to Ofsted inspections and is inspected every three years. The last inspection report is available on the Ofsted website or

can be requested from school. Currently on average children at our school are achieving in line or above national expectations.

*"Pupils take great pride in their work. Standards of presentation, spelling, punctuation and grammar are high."* **Ofsted 2019**

## **Lunch**

Lunchtime is from 12-1pm. Parents will be required to provide their children with a balanced and healthy packed lunch. Alternatively those parents wanting a warm lunch for their child can order lunches through the external caterer responsible for supplying the school. Information on these can be taken from the office on request.

## **Holidays**

Pupils will be expected to attend punctually throughout the school year. Leave will not be granted for family holidays during term time. All such vacations will have to be arranged within the school holidays. All medical appointments should be made outside of school times.

Details of the school holidays will be passed on to parents at the beginning of the school year.

## **Salah**

Man was created to serve his Lord and thus,

“The Prophet (saw) ordered the believers to teach **Salah** to the children



at the age of seven so they are able to fulfil their purpose in life.” In conjunction with this, Year 3 and above will be expected to observe Salah at school and at home.

## Behaviour Discipline and Exclusion

Crystal Gardens has an effective behaviour policy in place. Any bad behaviour, rudeness, disrespect to staff and pupils or damage to school property will be treated very seriously.

Severe breach of the behaviour policy committed by a child may leave them liable for exclusion.

*"Pupils behaviour is exemplary. Pupils conduct themselves impeccably. They are polite, friendly ad supportive of one another. As a result pupils say that there is no bullying in school."* **Ofsted 2019**

## Quran/Qaidah Provision

The school runs an after school madrasah for children who attend the school. Children are taught to read Quran and Qaida in these classes implementing the rules of Tajweed.



Duas and Salah although taught in the school's

overall curriculum are also reiterated through these sessions.

Classes run straight after school until 4pm Monday – Thursday and until 2pm on a Friday. Parents wishing to enrol their child in this class may do so by contacting the school office.

## **Special Educational Needs (SEN)**

The school does not have LEA SENCO provision, however, parents with children who have SEN needs can apply at their own discretion. We will endeavour to do our best to support these children.

## **Complaints**

Please note the school does not have a board of governors therefore all complaints, compliments and suggestions should be forwarded to the management.

The school has a complaints procedure that is available on request, if anyone is unclear with regards to particulars of this policy then please feel free to bring it to the attention of the head teacher who will be more than happy to clarify the query with you.

## **Proprietor Information**

*(Both term time and Holiday period)*

Ahmed Ali, 40 Greaves Street Bradford BD5 7PE— 07846680528

Abdur Raqeeb – 07932606446

Feizal Patel - 07958575055

School Head teacher, Rashta Bibi Tel – (01274) 573004

Email — [contact@crystalgardens.org.uk](mailto:contact@crystalgardens.org.uk)

Named Person: Rashta Bibi Tel – (01274) 573004

Further information about the school, school policies and procedures e.t.c. can be retrieved from the school office.

The following is a list of our school's policies and procedures that can be obtained from the school office on request.

Safeguarding Policy

Safeguarding – Child Protection Policy

Safeguarding – Anti-Bullying Policy

Safeguarding – Confidentiality Policy

Safeguarding – Health & Safety Policy

Safeguarding – Health Protection Policy

Safeguarding – Fire Procedure

Safeguarding – Child Attendance Policy

Safeguarding – Staff Recruitment Policy

Safeguarding – Tackling Extremism and Radicalisation

Safeguarding – GDPR Policy

Equal Opportunities Policy

Equality and Diversity Policy

Behaviour and Discipline Policy

Child Exclusion Policy

Complaints Procedure

DDA Policy (Disability Discrimination Act)

Risk Assessment Policy

Prevention of Blood Borne Infections in School

Visits and Outings

Playtimes Policy

School Rules

Admissions Policy

Staff Rules

Mobile Phone Policy

Whistleblowing Policy & Procedure

Fundamental British Values at Crystal Gardens Primary

Policy for Community Cohesion

Tolerance Policy

Healthy Eating Policy

More Able Gifted and Talented Policy

Marking Policy

Handwriting Policy